NCTC Online Registration Privacy Policy

The NCTC Online Registration Privacy Policy applies to the online registration web sites for The Independent Show and The Winter Educational Conference. All the information collected or submitted on the web sites is subject to this privacy policy. Members can access NCTCs statement of confidentiality online at www.nctconline.org.

NCTC is providing this notice of our online information practices and what information is collected, how the information is used, and under what circumstances that information may be disclosed.

The Information We Collect:
Name
Address
Email Address
Phone Number
Type or size of business
Other similar demographic information

On some pages, you can submit information about other individuals. For example, if you register for a coworker or a spouse, that information is entered online.

Data Collection Policy/GDPR: We host events throughout the year, including our annual conferences, road shows, peer group events, and trainings (collectively “events”). If you are associated with an NCTC member and register for one of our events, we will access the information in your NCTC member account to provide you with information and services associated with the event. If you are not an NCTC member and you register for one of our events, we will collect your name and contact information, which we will store in our database and use to provide you with information and services associated with the event. If you are a presenter at one of our events, we will collect information about you including your name, employer and contact information, and photograph, and we may also collect information provided by event attendees who evaluated your performance as a presenter.

The Way We Use Information:
NCTC uses this information to process your registration requests, communicate with you about happenings that we are offering at the event(s). As an attendee, speaker, or sponsor/exhibitor, we will keep a record of your participation to provide you with confirmations, reminders and general event information and post-event information including details on upcoming events you may be interested in. Your contact information may be shared via an event mobile app or attendee list as part of your participation in the event. Your hotel reservation information may be shared between NCTC and the hotel. NCTC may further share selected personal information with third parties affiliated with the event(s). NCTC will produce an Attendee Roster with your Name, Company, Address, Phone & Email. This roster will be distributed to all event attendees. This roster will also be distributed electronically to the Exhibitors of our events, with the understanding that the information may only be used for a one-time pre and post event contact. NCTC may also use the information to distribute surveys regarding the event(s).
**Event Rebels Data Security & Privacy Policy:**
We have employed the services of Event Rebels to provide you with a quality online registration product. Please refer to their Privacy Policy for data security and additional privacy information.

**Audio/Video Policy:** Registration and attendance at, or participation at events, constitutes an agreement by the registrant to NCTC’s use and distribution of the registrant or attendee’s image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events and activities.

**Registration Information:** Online registration must be done via Event Rebels site. If you want to pay by check, please make check payable to NCTC. Check to be drawn on U.S. Bank Accounts only. Mail check to: 11200 Corporate Ave | Lenexa, KS 66219 | 913-599-5900. Payment is required prior to the event. NCTC will not allow participation in this event if there is an outstanding receivable to client. To edit your registration, please contact NCTC at jlydon@nctconline.org.

*Please do NOT email forms with credit card information. To protect your data, NCTC will NOT accept emailed credit card information. Pay by registering online or over the phone only.*

**Cancellation Policy:** With online cancellation notice received by January 22, 2020, you will receive a full refund, less a $25 administrative charge. Cancellations after January 22, 2020 are non-refundable. Notices of cancellation must be submitted online to the NCTC office. No-shows will not receive refunds. The cancellation deadline for Exhibit space is December 16, 2019. Exhibit space cancellations after December 16, 2019 are non-refundable.

**Conference Modification or Cancellation:** NCTC reserves the right to modify the events’ schedule or program as necessary. NCTC also reserves the right to cancel events, in which case a full refund of the registration fee will be provided. We are unable to refund any travel costs (flight, hotel, etc.) in the case of NCTC cancellation

**Contact Us:**
If you have questions or comments regarding this policy, please contact:

legal@nctconline.org